

# Cellular Data Service & Equipment for Hotspot Lending Program Indianapolis-Marion County Public Library Statement of Work SOW- 11 470 #250003739

The Indianapolis Marion County Public Library (the “Applicant”) seeks proposal for commercially-available wireless service (data plans) and optional associated equipment necessary to provide E-rate-eligible off-premise Wi-Fi to eligible users. The goods and services requested in this request are part of the E-Rate filings for the Applicant beginning on or after July 1 of the upcoming funding year. The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on their proposal in order to be eligible for consideration.

## Specifications

We seek wireless data service and equipment functioning at the specifications articulated below within the geographical boundaries of Marion County, IN. The wireless service must function with equipment/specifications such as what is described below. The Applicant reserves the right to select a single or multiple vendors based upon coverage needs and reserves the right to adjust quantities as necessary.

# of Lines	Internet Service Specifications	# of Hotspots	Equipment specifications (desired)...
320 +/-	Average 4G LTE download speeds in the 5 to 200 Mbps range (+/-) and 5G service to 1000 Mbps if available. Unlimited data preferred.	320 +/-	4G LTE, 5G ready Wi-Fi hotspot devices; must be portable, a single device, and for use with commercially available mobile wireless internet service.

Month-to-month and contracted service offerings will be considered. In the case of contracted service, the applicant requests a three-year contract with the option for two (2) voluntary one-year extensions. The applicant expects that the goods and services proposal in response to this SOW will comport with the requirements of the FCC’s e-Rate Order and Report for Off-Premises Use of Wi-Fi Hotspots and Services issued summer 2024 (FCC 24-76), and include the following features:

*"On the first day of each month, service providers shall determine whether any E-Rate-supported lines have zero data usage in the prior 60 days and provide notice to the applicant of the particular lines within 5 business days. If there is zero data usage for 90 days, service providers shall discontinue service to such lines." "Service providers must exclude or waive early termination fees for lines of service associated with Wi-Fi hotspots that are lost, broken, or unused, including those for which service is discontinued as described in the paragraph above. Service providers shall not bill applicants for unused lines of service that are discontinued."*

## Response Format

- Each proposal shall provide a separate section listing all costs associated with the proposal. One-time costs for the purchase of equipment should be priced separately from monthly recurring costs for service.

- Additional features included in the service without a separately identifiable cost, such as equipment warranties, basic firewall service, client access control, VPN and routing, any management interface, and/or CIPA-compliant filtering capabilities should also be described in your proposal.
- All cost proposals must reflect the LCP (Lowest Corresponding Price), GSA pricing and any available governmental unit discounts.
- Vendor should indicate in their proposal whether SPI (service provider) billing is available.

Proposals must be prepared with specificity with regard to the equipment/services listed herein. Proposal merely listing a general menu of services available from a vendor, proposal appearing to be automatically generated without specificity in relation to the requirements of this SOW, and proposal missing substantial information but inviting the applicant to contact the bidder to refine the proposal and/or discuss specifics will not be considered valid proposal responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses.

#### **Evaluation Criteria:**

- All cost proposals must include the Lowest Corresponding Price (LCP), General Services Administration (GSA) pricing, and any applicable government unit discounts.
- While cost will be the most heavily weighted factor in the proposal evaluation, the Applicant reserves the right to award the contract to the most qualified vendor.
- Compliance with the specifications outlined in the Scope of Work (SOW) is required.
- A history of satisfactory previous business or working relationships with the provider will be considered.
- Detailed pricing must be provided, clearly distinguishing between eligible and ineligible goods and services.

#### **Point of Contact**

##### **Any questions concerning this Statement of Work (SOW) must be directed to:**

Miguel Ruiz, Project Manager, Innovation & Technology, **E-mail:** [purchasingrfp@indypl.org](mailto:purchasingrfp@indypl.org) by or before **8am Eastern, 12.9.24** Once all questions have been received, we will post all questions and their answers to <https://www.indypl.org/vendor-opportunities>. It is the sole responsibility of the Service Provider to check for any additional information that may be issued.

#### **Proposal Delivery**

The Applicant reserves the right to reject each and every proposal, and to waive informalities, irregularities, and errors in the proposal to the extent permitted by law. This includes the right to extend the date and time for receipt of proposal. In the event that a responsible proposal is not received or if it is determined that the low proposal received is too high, the proposal received will be rejected and the project will be cancelled or re-proposal.

**Proposals must be submitted to** Shanika Heyward, Chief Innovation & Technology Officer.

**Email:** [purchasingrfp@indypl.org](mailto:purchasingrfp@indypl.org) to submit proposal before or by **8am Eastern, 1.27.2025**; use **“Proposal for SOW-11, 2025 Cellular Data Service & Equipment for Hotspot Lending Program”** in the subject line.